



DEPARTMENT OF CONSUMER AFFAIRS
 CALIFORNIA BOARD OF ACCOUNTANCY
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Uniform CPA Exam Applicant Section Change Request Form

This form is to be submitted by Uniform CPA Examination candidates requesting CPA Exam section selection changes to their current Authorization to Test (ATT). PLEASE NOTE: You may only use this form if you have **NOT** paid NASBA for the section fee(s), and your payment coupon is still valid for a minimum of five business days.

Please complete and return this form to the California Board of Accountancy. To avoid unnecessary delays, please allow Board staff to make the exam section changes to your online Client Account. When the process is complete, a new payment coupon will be issued by NASBA. Please allow 10 business days for this process to be completed.

Name _____

Unique ID _____

Remittance Number _____

Daytime Phone Number _____

E-mail address _____

Please indicate all sections currently on your ATT.

_____ Auditing and Attestation (AUD)

_____ Financial Accounting and Reporting (FAR)

_____ Regulation (REG)

_____ Business Environment and Concepts (BEC)

Please indicate ALL sections you would like selected.

_____ Auditing and Attestation (AUD)

_____ Financial Accounting and Reporting (FAR)

_____ Regulation (REG)

_____ Business Environment and Concepts (BEC)

I understand I am authorizing California Board of Accountancy staff to make the above changes to my online Client Account. I also understand I only can use this form if I have not paid NASBA the section fees.

Signature _____ Date _____

Mail to: California Board of Accountancy, 2000 Evergreen Street, Suite 250, Sacramento, CA 95815-3832

Or

FAX to: (916) 263-3677

For Board Use Only

Date Cancelled _____

Processed By _____

Date Sections Selected _____

PERSONAL INFORMATION COLLECTION AND ACCESS NOTICE

The information provided in this form will be used by the California Board of Accountancy to determine the qualifications of a Uniform CPA Examination applicant and facilitate the scheduling of sections of the CPA Exam once the applicant is deemed qualified. Sections 5080 through 5095 of the Business and Professions Code authorize the collection of this information. Failure to provide any of the required information is grounds for rejection of the application as being incomplete. Information provided may be transferred to the Department of Justice, a District Attorney, a City Attorney, or to another governmental agency as may be necessary to permit the Board, or the transferee agency, to perform its statutory or constitutional duties, or otherwise transferred to disclosed as provided in Civil Code Section 1798.24. Additionally, information may be provided to the National Association of State Boards of Accountancy for administration of the national Uniform CPA Examination. Each individual has the right to review his or her file, except as otherwise provided by the Information Practices Act. The Executive Officer of the California Board of Accountancy is responsible for maintaining the information in this application, and may be contacted at 2000 Evergreen Street, Suite 250, Sacramento, CA 95815, telephone number (916) 263-3680 regarding questions about this notice or access to records.