



**Please mail to:**  
 Department of Consumer Affairs  
 Correspondence Unit  
 1625 North Market Blvd., N112  
 Sacramento, CA 95834  
 (800) 952-5210

## COURT CLERK'S REPORT OF LEGAL ACTION INVOLVING LICENSEE

*Pursuant to Sections 803(a), 803.5, 803.6, 5063.1, 5590 and 5680.05 of the Business and Professions Code*  
 (For questions or additional information, please contact the relevant licensing body listed on the reverse of this form)

COURT: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

### LICENSEE/REGISTRANT/LICENSED OR REGISTERED ESTABLISHMENT

LICENSING BOARD/BUREAU: \_\_\_\_\_

NAME OF INDIVIDUAL/BUSINESS: \_\_\_\_\_ DOB: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ LICENSE/REGISTRATION #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

### CIVIL JUDGMENT

**Please attach a certified copy of the applicable court documents**

DOCKET/CASE #: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT OF JUDGMENT : \_\_\_\_\_

PLAINTIFF NAME: \_\_\_\_\_

PLAINTIFF'S ATTORNEY NAME: \_\_\_\_\_

PLAINTIFF'S ATTORNEY ADDRESS: \_\_\_\_\_

### CHARGED WITH A CRIME

**Please attach a certified copy of the applicable court documents**

PLEASE CHECK ONE:  FELONY  MISDEMEANOR

DOCKET CASE #: \_\_\_\_\_ CHARGE: \_\_\_\_\_ DATE OF ARREST: \_\_\_\_\_

ARRESTING AGENCY: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ARRESTING AGENCY'S ADDRESS: \_\_\_\_\_

### CRIMINAL CONVICTIONS

**Please attach a certified copy of the applicable court documents**

PLEASE CHECK ONE:  FELONY  MISDEMEANOR

DOCKET CASE # \_\_\_\_\_ CHARGE: \_\_\_\_\_

SENTENCE: \_\_\_\_\_ DATE OF SENTENCE: \_\_\_\_\_

### FOR DEPARTMENT OF CONSUMER AFFAIRS USE ONLY

CASE #: \_\_\_\_\_ CASE UPDATED BY: \_\_\_\_\_

**Court clerks *must* submit a certified copy of the record of conviction for any crime pertaining to licensees of the Department of Consumer Affairs agencies listed below. (Note: California law in many cases also requires civil judgments be reported under various circumstances. Rather than list all those circumstances, the Department of Consumer Affairs suggests court clerks submit *all* civil judgments to ensure that the law is followed.)**

**Within 48 hours**

Speech-Language and Pathology and Audiology and Hearing Aid

Dispensers Board  
(916) 287-7915

Respiratory Care Board  
(916) 999-2190

Medical Board of California (800) 633-2322

Acupuncture Board  
(916) 515-5200

Board of Psychology (916) 574-7720

Podiatric Medical Board of California  
(916) 263-2647

Physician Assistant Board  
(916) 561-8780

Physical Therapy Board  
(916) 561-8200

**Within 10 days**

Architects Board  
(916) 574-7220

Landscape Architects Technical Committee  
(916) 575-7230

Dental Board  
(877) 729-7789

Dental Hygiene Board  
(916) 263-1978

Osteopathic Medical Board  
(916) 928-8390

Board of Registered Nursing  
(916) 322-3350

Board of Occupational Therapy  
(916) 263-2294

Board of Vocational Nursing and Psychiatric Technicians  
(916) 263-7800

Board of Optometry  
(916) 575-7170

Veterinary Medical Board  
(916) 515-5220

Board of Pharmacy  
(916) 518-3100

Board of Behavioral Sciences  
(916) 574-7830  
(Marriage and Family Therapists; Licensed Clinical Social Workers; and Licensed Educational Psychologists)

Board of Accountancy  
(916) 263-3680

**Court clerks *may* report criminal convictions and civil judgments pertaining to licensees of the following Department of Consumer Affairs agencies:**

California State Athletic Commission  
(916) 263-2195

Bureau of Automotive Repair  
(800) 952-5210

Board of Barbering and Cosmetology  
(800) 952-5210

Cemetery and Funeral Bureau  
(916) 574-7870

Contractors State License Board  
(800) 321-2752

Court Reporters Board  
(916) 263-3660

Bureau of Household Goods and Services  
(916) 999-2041

Naturopathic Medicine Committee  
(916) 928-4785

Board of Occupational Therapy  
(916) 263-2294

Bureau for Private Postsecondary Education  
(916) 574-8900

Board for Professional Engineers, Land Surveyors, and Geologists  
(916) 999-3600

Bureau of Security & Investigative Services  
(916) 322-4000

Structural Pest Control Board  
(800) 737-8188