

# CURRENT UNIFORM STANDARD #4:

## QUICK REFERENCE GUIDE

### TESTING FREQUENCY SCHEDULE

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- Each licensee on probation or in a diversion program shall be tested for substance abuse according to a set schedule:
  - o **Year 1:** 52-104 tests per year
  - o **Year 2 through 7:** 36-104 tests per year
  - o **Year 8 and beyond:** Once a month if there have been no positive drug tests in the previous five years
- Boards can test at any time, and can increase the number of tests for any reason. If a licensee relapses, boards may reset testing schedule back to Year 1 levels

### EXEMPTIONS TO THE TESTING FREQUENCY SCHEDULE

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- A licensee may be exempt from the testing schedule if:
  - o **Licensee is already participating in a treatment program.** The schedule may then be altered so that it is equivalent to the testing frequency listed above
  - o **The violations did not occur at work or on the way to work.** If the licensee had only two convictions, each seven years apart, the licensee may bypass Year 1 and participate in Year 2 levels of testing
  - o **Licensee decides to no longer work in a healthcare field.** The board may reduce testing levels
  - o **Licensee is on tolling status.** A board may postpone all testing for licensees placed in tolling status
  - o **Substance use disorder is not diagnosed.** If so, a lower testing standard may be adopted

### RANDOMICITY AND TYPES OF TESTS

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- Drug testing may be done any day, including weekends and holidays
- Drug testing must be done on a random basis, preferably set by a computer program
- A board may use other testing methods in place of, or in addition to, biological fluid testing

### DIVERSION PROGRAM PARTICIPANT / PROBATIONER REQUIREMENTS

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Licensees are required to...

- **Make daily contact** with the board to determine if drug testing is required
- **Be observed while testing.** All collection of specimen used for testing shall be observed
- **Have alternatives approved when traveling.** Prior to vacation or absence, drug testing locations must be approved by the board

### TESTING TIMELINE REQUIREMENTS

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- **Collection site** must submit specimen to lab within one business day of receipt. Upon receipt, **the lab** shall process results within seven business days of receipt
- **The board** must be notified of non-negative tests within one business day and negative tests within seven business days

### VENDOR REQUIREMENTS

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- Specimen collectors must be federally certified or trained (Drug and Alcohol Testing Industry Association or U.S. Department of Transportation)
- Testing locations must comply with federal standards (Urine Specimen Collection Guidelines published by the U.S. Department of Transportation)
- Labs must be federally certified (U.S. Department of Health and Human Services)

### DATA COLLECTION REQUIREMENTS

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- Each board shall collect and report specific historical data (see other data collection mandates in Uniform Standard #16)