



CPA LICENSE APPLICATION CHECKLIST

Check the statement below that applies to you to determine what application license type materials must be submitted.

- Application License Type**
- A:** Passed the CPA Exam as a California candidate and has not been issued a valid license in any state.
 - B:** Passed the CPA Exam as a candidate of a state other than California and has not been issued a valid license in any state.
 - C:** Has been issued a valid license to practice public accounting in a state other than California.
 - C (4/10):** Has been issued a valid license in a state other than California and has been active and in good standing for at least four of the last ten years.
 - D:** Once held a license in California and CPA license was cancelled due to nonpayment of fees.
 - E:** Passed the International Uniform Certified Public Accountant Qualification Examination (IQEX).
 - F:** California licensee originally issued to perform general accounting services who has completed the required experience to sign reports on attest engagements.

Application License Type A through E require the following:

- 1) Application Processing Fee \$250
- 2) [Application for Certified Public Accountant License](#)

Additional Application Requirements	Application License Type						
	A	B	C	C (4/10)	D	E	F
Certificate of General or Attest Experience (Type F – Attest Only) General Attest	X	X	X			X	X
U.S. Transcripts/Foreign Evaluation	X	X	X			X	
Authorization for Release of Examination and/or Licensure Information		X	X				
Certificates of Completion for 80 Hours of Continuing Education General Attest					X		
Original Letter from AICPA/NASBA Attesting to Passage of IQEX Attest Experience Acknowledgement Request						X	
Attest Experience Evidence Form¹				X			X

¹ While this form is not required, if it is not used, evidence of attest experience must be provided in an alternative manner.

U.S. Education – Official transcripts may be submitted to the CBA using the methods outlined on the CBA website. Visit https://www.dca.ca.gov/cba/send_transcripts_electronically.shtml for more information.

Foreign Education – Applicants who attended or graduated from foreign schools must have their foreign transcripts evaluated by a CBA-approved foreign credentials evaluation service. Official evaluations may be submitted to the CBA using the methods outlined on the CBA website. Visit https://www.dca.ca.gov/cba/send_transcripts_electronically.shtml for more information. For a list of foreign evaluation services, please see [CBA Approved Foreign Credentials Evaluation Services](#).

Once your application has been received by the CBA, you will receive an acknowledgement email including authorization and instructions to submit fingerprints for the purposes of conducting a criminal history record check with the California Department of Justice and the Federal Bureau of Investigation.

The CBA has dedicated staff in the Initial Licensing Unit (ILU) to assist you on the pathway to licensure. If you have any questions contact the ILU at the following email licensinginfo@cba.ca.gov or by phone at (916) 561-1701. To access the online application for licensure please visit https://www.dca.ca.gov/cba/applicants/lic_application.shtml.