



California Board of Accountancy
2450 Venture Oaks Way, Suite 300
Sacramento, CA 95833

phone: (916) 263-3680 fax: (916) 263-3675 web: www.cba.ca.gov



APPLICATION FOR CERTIFIED PUBLIC ACCOUNTANT (CPA) LICENSE
APPLICATION PROCESSING FEE \$250

SECTION I – APPLICANT TYPE

- A. I passed the CPA Exam as a California candidate and I have not been issued a valid license in any state (exclude Section III). CPA Exam Unique ID# _____ Date CPA Exam Passed _____
B. I passed the CPA Exam as a candidate of a state other than California, and I have not been issued a valid license in any state (exclude Section III). Date CPA Exam Passed _____ State _____
C. I have been issued a valid license to practice public accounting in a state other than California.
D. I was once licensed in California. My CPA certificate was canceled due to nonpayment of fees (exclude Section III). Certificate # _____ Experience type: [] General [] Attest
E. I passed the CAQEX/IQEX examination (exclude Section III).

SECTION II – PERSONAL INFORMATION

DO NOT WRITE IN THIS SPACE
License No. _____
Date Issued _____

- 1. Full Name (no initials) _____
Last
First Middle
2. List other name(s) known by _____
3. Residence address _____
Number and Street City State Zip Code
4. Telephone # (_____) _____ (_____) _____
Personal Business
5. Email address _____
6. U.S. Social Security/Individual Taxpayer Identification # _____ 7. Birthdate _____
8. a. Are you currently serving in or have you previously served in the U.S. Military? (check one) [] Yes [] No
b. Did you previously serve in the U.S. Military and receive an honorable discharge? (check one) [] Yes [] No
c. Are you married to, or in a domestic partnership or other legal union with, an active duty member of the U.S. Military who is assigned to a duty station in this state under official active duty military orders? (check one) [] Yes [] No

IF THE ANSWER TO QUESTION 8B OR 8C IS "YES," PROVIDE EVIDENCE OF HONORABLE DISCHARGE (DD FORM 214) OR EVIDENCE OF LEGAL UNION AND YOUR SPOUSE OR PARTNER'S MILITARY DUTY

- 9. Current employer's name and address _____
Number and Street City State Zip Code
10. Have you ever applied for a CPA license with the CBA? (check one) [] Yes [] No
11. Have you ever had a professional or vocational license, permit, certificate or registration disciplined, or received any other form of enforcement action by this or any other state, agency of the federal government, or a foreign country? (check one) [] Yes [] No
12. Have you ever been cited or sanctioned for unlawfully engaging in the practice of public accountancy in another state? (check one) [] Yes [] No

IF THE ANSWER TO QUESTION 11 OR 12 IS "YES," PROVIDE A DETAILED EXPLANATION USING A SEPARATE SHEET OF PAPER.

FULL NAME (last, first, middle) _____

APPLICATION FOR CPA LICENSE

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13. Business and Professions Code section 135.4 provides that the California Board of Accountancy must expedite, and may assist, the initial licensure process for certain applicants described below. Do any of the following statements apply to you: **(check one)** Yes No
- a. You were admitted to the United States as a refugee pursuant to section 1157 of title 8 of the United States Code;
 - b. You were granted asylum by the Secretary of Homeland Security or the United States Attorney General pursuant to section 1158 of title 8 of the United States Code; or,
 - c. You have a special immigrant visa and were granted a status pursuant to section 1244 of Public Law 110-181, Public Law 109-163, or section 602(b) of title VI of division F of Public Law 111-8, relating to Iraqi and Afghan translators/interpreters or those who worked for or on behalf of the United States government.

IF YOU SELECTED YES, YOU MUST ATTACH EVIDENCE OF YOUR STATUS AS A REFUGEE, ASYLEE, OR SPECIAL IMMIGRANT VISA HOLDER. FAILURE TO DO SO MAY RESULT IN APPLICATION REVIEW DELAYS.

SECTION III – OUT-OF-STATE LICENSEE INFORMATION

14. In which state(s) were you issued a CPA or PA license, permit, certificate or registration? _____
 CPA certificate/license #(s) _____ Date(s) CPA certificate/license issued _____
15. Have you held an active license to practice public accountancy for at least four of the last ten years? **(check one)** Yes No

SECTION IV – EDUCATION

List below all schools attended after high school for which you will have an official transcript submitted. Foreign education must be evaluated by a CBA-approved foreign credentials evaluation service provider.

	DEGREE OBTAINED?	
	YES	NO

SECTION V – EXPERIENCE

16. I am applying for CPA licensure with **(check one)**: General Accounting Experience Attest Experience (requires 500 attest hours documented on a *Certificate of Attest Experience Form*)

List below in chronological order, all public and nonpublic experience for which you will have a Certificate of Experience form submitted. You are responsible for providing each supervisor with a Certificate of Experience form for completion.

POSITION	DATES		EMPLOYER	PUBLIC (P) PRIVATE INDUSTRY (PI) GOVERNMENT (G) ACADEMIA (A)	MAILING ADDRESS
	FROM	TO			

OUT-OF-STATE CPA LICENSEES ONLY: For self employment experience, submit a schedule listing the following information: (1) Clients' names and addresses (2) Brief description of services rendered to the client (3) Dates services performed.

SECTION VI – CERTIFIED TRUE STATEMENT

I hereby certify, under penalty of perjury, under all laws of the state of California that all statements, answers and representations on this form, and all attachments, are true, complete, and accurate.

Date _____ Signature _____

By submitting this application for CPA licensure, you are acknowledging that you have read and understand the Rules of Professional Conduct adopted by the CBA. Reference California Business and Professions Code, Chapter 1 of Division 3, Article 3.5 (starting at section 5060) and California Code of Regulations Title 16, Division 1, Article 9 (starting at section 50).

Definition of Disciplinary Action

For the purposes of responding to question 11, “disciplinary action” is an administrative action that resulted in a restriction or penalty being placed on any professional license you have or have possessed, such as a revocation, suspension, probation, consent order, or letter of reprimand. It includes all discipline, penalty or sanctions imposed by the Public Company Accounting Oversight Board or the United States Securities and Exchange Commission. It does not include other types of administrative actions such as citations and fines, orders of abatement, or orders to take specified continuing education courses. If yes, provide a detailed explanation and a copy of all documents relating to the disciplinary action.

NOTICE ON COLLECTION OF PERSONAL INFORMATION**Collection and Use of Personal Information**

The California Board of Accountancy (CBA) of the Department of Consumer Affairs (DCA) collects the personal information requested on this form as authorized by Business and Professions Code sections 27, 141, 480, 5019, and 5080 through 5095 and the Information Practices Act (Civil Code section 1798 and following). The CBA uses this information, in accordance with DCA’s Privacy Policy, principally to identify and evaluate applicants for licensure, to issue and renew licenses, and to enforce licensing standards set by law and regulation.

Mandatory Submission

Submission of the requested information is mandatory. The CBA cannot consider your application for licensure or renewal unless you provide all the requested information.

Access to Personal Information

You may review the records maintained by the CBA that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information

The CBA makes every effort to protect the personal information you provide. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code section 7920.000 and following), as allowed by the Information Practices Act.
- Disclosure to another government agency as required by state or federal law.
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or access to your records, contact the Executive Officer of the CBA at 2450 Venture Oaks Way, Suite 300, Sacramento, CA 95833, telephone number (916) 263-3680 or email at outreach@cba.ca.gov. For questions about DCA’s Privacy Policy, contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by email at dca@dca.ca.gov.