Department of Consumer Affairs

Cemetery and Funeral Bureau

Enforcement Performance Measures

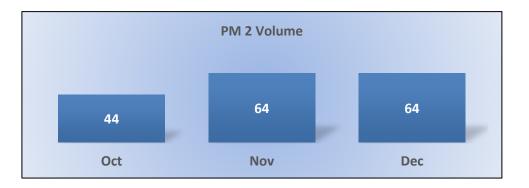
Q2 Report (October - December 2016)

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

PM1 | Volume Number of complaints and convictions received. PM 1 Volume 65 64 Oct Nov Dec Total Received: 172 | Monthly Average: 57 Complaints: 148 | Convictions: 24



Number of complaints closed or assigned to an investigator.



Total: 172 | Monthly Average: 57

PM2 | Intake – Cycle Time

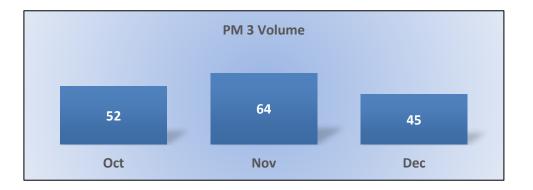
Average number of days from complaint receipt, to the date the complaint was closed or assigned to an investigator.



Target Average: 7 Days | Actual Average: 2 Days

PM3 | Investigations – Volume

Number of investigations closed (not including cases transmitted to the Attorney General).



Total: 161 | Monthly Average: 54

PM3 | Investigations – Cycle Time

Average number of days to complete the entire enforcement process for cases not transmitted to the Attorney General.

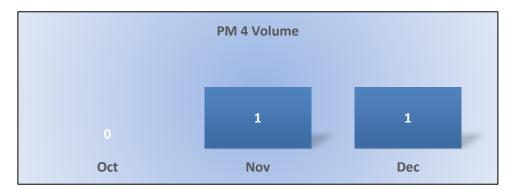
(Includes intake and investigation.)



Target Average: 120 Days | Actual Average: 30 Days

PM4 | Formal Discipline – Volume

Cases closed after transmission to the Attorney General for formal disciplinary action. This includes formal discipline, and closures without formal discipline (e.g., withdrawals, dismissals, etc.).

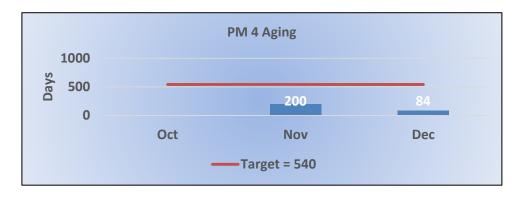


Total: 2

PM4 | Formal Discipline - Cycle Time

Average number of days to complete the entire enforcement process for cases transmitted to the Attorney General.

(Includes intake, investigation, and case outcome.)



Target Average: 540 Days | **Actual Average:** 142 Days

PM7 | Probation Intake - Volume

Number of new probation cases.



Total: 2

PM7 | Probation Intake - Cycle Time

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.



Target Average: 15 Days | Actual Average: 1 Day

PM8 | Probation Violation Response – Volume

Number of probation violation cases.

The Bureau did not have any probation violations this quarter.

PM8 | Probation Violation Response – Cycle Time

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

The Bureau did not have any probation violations this quarter.